
TLOTLO DARLINGTON MPOLOKANG

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PERSONAL DETAILS

- Date of Birth : 14-07-1995
- Marital Status : Married
- Nationality : Motswana

OBJECTIVE

A well mannered, highly reliable organized individual who is also result oriented. I have over five (5) years of team work and support experience. Inquisitive and determined from an early age with keen sense of adventure. I have gained more experience because of my tenacity.

EDUCATION

- 2016-2018 • **Botswana Open University**
Diploma in Integrated Early Childhood Development
Merit
- 2015 • **BOSABOSELE TRAINING INSTITUTE**
CERTIFICATE IN EARLY CHILDHOOD EDUCATION
Merit
- 2012-2013 • **Seepapitso Senior Secondary School**
Botswana General Certificate of Secondary Education
32points

EXPERIENCE

- 2016 - 2017 • **Magoriapitse Primary School**
Reception Assistant Teacher
 - *Preparing teaching and learning materials well in time as the teacher instructs
 - *Assist children in doing class activities.
 - *Arrange work aides and equipment used by children in class.
 - *Undertake any other related duties as required by the teacher/supervisor.
 - *Create a suitable learning environment that is conducive and welcoming
- 2019 - Present • **Rachele Primary School**
Reception Teacher
 - *Developing and implementing lesson plans and scheme of work for children.
 - *Providing a space and stimulating environment that facilitate learning.
 - *Organising and supervising play and work activities for children such as reading, dancing and play.
 - *Teaching children according to their curriculum for example numbers, alphabets and songs that help develop their language skills'
 - *Provide one on one tutorials or attention in order to meet all the needs of children.
 - *Assisting children with pre-writing skills for example tracing and joining dots.
 - *Ensuring the overall safety and wellbeing of the children.
 - *Providing total care for a group of children who are in reception class.
 - *Adhere to all policies and procedures including health and safety policy.
 - *Design and implement effective strategies to develop self responsible/independent learners.
 - *Promote students intrinsic motivation by providing meaningful and progressively challenging learning experiences which include, but are not limited to; self-exploration, questioning, making choices, setting goals, planning and organizing, implementing, self-evaluating and demonstrating initiative in tasks and projects.

- 2015

- **Regent Hill English Medium**
Assistant Teacher
 - *Assist children in day to day activities in class
 - *Assist in the drop in and pick up of children in the morning and after school
 - *Help children during feeding hours
 - *Develop children's language through songs
 - *Engage in any other job assigned by the teacher
 - *Getting the class ready for lessons
 - *Supporting teachers in managing class behaviour
 - *Listening to children read, reading to them or telling them stories

SKILLS

- *Team work *Able work with less supervision *Planning *Organizing *Excellent communication skills *Disciplined *Smart

LANGUAGES

- English-Basic
- Setswana

REFERENCE

- **Mrs Nyuma - "Regent Hill English Medium School"**
Head Department Pre School
(+267) 3919727
- **Mrs Tlape - "BosaBosele Training Institute"**
Early Childhood Education Practitioner
(+267) 3959073
- **Mrs Gladys Mosadi - "Rachele Primary School"**
Head of Department (infant)
(+267) 75012823

ADDITIONAL INFORMATION

Certified to Engage and Empower Youth to Live Healthy Lives
*Peace Corp Botswana

National First Level Chess Seminar
*Ice Queens, Botswana Chess Federation

Commitment To HIV Prevention Among Youth
*Shuga Facilitated Group Discussions