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Dear Sir/Madam,

Maria Carmen Cuesta has worked as a director of teaching for PGL Travel Ltd. for the last 3 years. During this time she has been responsible for all aspects of English lesson delivery at several of our teaching venues. She has managed teams of teachers during this time to deliver our curriculum to students aged 7-17 years old on short courses.

Maria has directed at one of our smaller centres for 2 of these years and in the last year has been a director at one of our larger centres. In addition to managing our teaching teams, she has been responsible for the quality of academic provision, writing reports for myself, liaising with representatives of our customers and dealing with the day to day challenges of delivering English language courses.

Please don't hesitate to contact me if you require further information.
This headed paper is in lieu of a company stamp.

Richard Clayton
Academic Manager.